# Cleaning Schedule

## DAILY
- Make bed
- Clear clutter from desk, common areas
- Put dirty clothing in hamper
- Take out trash
- Do dishes

## WEEKLY
- Do laundry, including bedding and towels
- Wipe down commonly used surfaces like doorknobs, light switches, faucets and toilet seats
- Vacuum or sweep
- Clean bathrooms, including wiping down the sink, mirror, toilets and shower

## BI-WEEKLY
- Mop hard surface floors
- Dust hard surfaces
- Wipe down HVAC vents and any bathroom fans
- Clean out fridge
- Wipe down microwave

## Tips
- Students are responsible for cleaning their own rooms, bathrooms and shared spaces within an apartment / suite.
- Talk to roommates and any suitemates about sharing chores.
- Make a schedule outlining who does what and stick to it!

## Cleaning Supplies
- laundry detergent
- dish soap, dish sponge
- disinfectant spray / wipes
- microfiber cloths or paper towels
- glass cleaner or multipurpose cleaner
- floor sweeper / mop
- toilet bowl cleaner and brush
- NEVER mix ammonia and bleach

## Questions?
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- RESIDENCE LIFE
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